

## Aelod Portffolio ar faterion Llywodraethu Corfforaethol, Tai a Gwarchod y Cyhoedd

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Man Cyfarfod

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Dyddiad y Cyfarfod  
**Dydd Iau, 25 Gorffennaf 2019**

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Amser y Cyfarfod

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I gael rhagor o wybodaeth cysylltwch â



Neuadd Y Sir  
Llandrindod  
Powys  
LD1 5LG

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Mae croeso i'r rhai sy'n cymryd rhan ddefnyddio'r Gymraeg. Os hoffech chi siarad Cymraeg yn y cyfarfod, gofynnwn i chi roi gwybod i ni erbyn hanner dydd ddau ddiwrnod cyn y cyfarfod

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### AGENDA

1.	<b>TROSGLWYDDIADAU'R GYLLIDEB</b>
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(Tudalennau 1 - 10)

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol

For finance use
REF JOURNAL NO JOURNAL NAME

**Powys County Council**

**Capital Budget Virement Application Form**

**To** Deputy Head of Financial Services

**From**

Sam Cozens
James Griffiths
Clint Middleton
27/06/2019

Project Manager

Budget Holder

Service, Head of Service

**Date**

**Details of Virement**

*Please refer to notes to ensure all the relevant details are included.*

This capital investment is required to continue the rollout of the SharePoint Project. The Project has another 6 months to run with investment required to ensure the supplier can deliver the requirements to the agreed scope.

One of the main sections of the Project which requires the investment is the migration of HR personnel files and data into SharePoint.

This funding will also be used for the 2<sup>nd</sup> part of the Shared drives migration for the One Drive project which replaces our z drive function.

New Scheme Name	
Job Code	

**Budget Increases**

Scheme Name	SharePoint Project
Job Code	962001 EX000003 CS000004

	Total Cost £	Prior Years £	2019-20 £	2020-21 £	2021-22 £	Future Years £
Existing Budget	-		-			
Revised Budget	100,000		100,000			
Increase Required	100,000		100,000			

**Financing**

Scheme Name	SharePoint Reserve
Job Code	BS0001 UR001500 SPOINT BSRs1044

Existing Budget	100,000		100,000			
Revised Budget	-		-			
Decrease Required	100,000		100,000			

**Additional/New Resources**

Capital Receipts					
Grant					
Supported Borrowing					
Revenue/Reserves			100,000		
Total			100,000		

NOTE: Total financing must match increase required above.

**Other Financial Implications (future years' capital/ revenue – Do not leave blank)**

This virement is for Project Capital money, there is no additional revenue implications as costs for SharePoint are covered by the Microsoft Enterprise Agreement under a 3-year contract.

Any additional SharePoint investment will have to go through a formal process of submitting a Concept paper and Business Case to ICT Governance which will make an informed decision on whether the appropriate budget is in place for the new project, *and the appropriate Capital bid process.*

**Approvals**

**Signatures**

<b>Required in all cases</b>	<b>Head of Service</b>		<b>Date</b>	04/07/19
Please print the name of the above				
<b>Required in all cases</b>	<b>Section 151 Officer</b>		<b>Date</b>	
Please print the name of the above				
<b>£25,001 to £100,000</b>	<b>Portfolio Cabinet Member</b>		<b>Date</b>	18/07/19
Please print the name of the above		JAMES EVANS		
<b>£100,001 - £500,000</b>	<b>Cabinet Minute Ref.</b>		<b>Date</b>	
<b>Over £500,000</b>	<b>County Council Minute Ref.</b>		<b>Date</b>	



Chris Jones of Dawn Richards

Powys County Council

For Finance Use
REF JOURNAL NO JOURNAL NAME

**Capital Budget Virement Application Form**

<b>To</b>	Deputy Head of Financial Services	
<b>From</b>	ICT Project Managers	Project Manager
		Budget Holder
	<del>Ellen Sullivan</del> CLINT MIDDLETON	Service, Head of Service
<b>Date</b>	01/07/2019	

**Details of Virement**

*Please refer to notes to ensure all the relevant details are included.*

- Request for roll forward of a total £299,586.48 budget from 2018/19 into 2019/20. This request is a re-profile between financial years only, no additional funding is required. Please see table attached for more information.

**New Scheme Name**

**Job Code**

**Budget Increases**

**Scheme Name**

**Job Code**

	<b>Total Cost £</b>	<b>Prior Years £</b>	<b>2019-20 £</b>	<b>2020-21 £</b>	<b>2021-22 £</b>	<b>Future Years £</b>
<b>Existing Budget</b>		1,276,216.95	873,000.00			
<b>Revised Budget</b>		976,630.47	1,172,586.48			
<b>Increase Required</b>	0.00	-299,586.48	299,586.48			

**Financing**

**Scheme Name**

**Job Code**

<b>Existing Budget</b>		1,276,216.95	873,000.00			
<b>Revised Budget</b>		976,630.47	1,172,586.48			
<b>Decrease Required</b>	0.00	-299,586.48	299,586.48			

**Additional/New Resources**

<b>Capital Receipts</b>						
<b>Grant</b>						
<b>Supported Borrowing Revenue/Reserves</b>						
<b>Total</b>	0.00	0.00	0.00			

**NOTE: Total financing must match increase required above.**



**Other Financial Implications** (future years' capital/ revenue -- Do not leave blank)

Please replace this text with your narrative.

What is the impact on service delivery? Will the virement have any effect on savings or efficiencies that we have planned to make? Will delaying this project cause other projects to become delayed (and subsequently overspend)?

Approvals		Signatures		
Required in all cases	Head of Service	Please see e-mail attached	Date	2/7/19
Please print the name of the above		CLINT MIDDLETON		
Required in all cases	Section 151 Officer		Date	
Please print the name of the above				
£25,001 to £100,000	Portfolio Cabinet Member		Date	18/07/19
Please print the name of the above		JAMES EVANS		
£100,001 - £500,000	Cabinet Minute Ref.		Date	
Over £500,000	County Council Minute Ref.		Date	



Job Scheme	2017/18 Working Budget	2018/19 Actual Spend	2019/20 Budget Adjustment	Details of Variance
9VFO16 2007 Desktop Ict Refresh Strategy	377,819.86	320,511.93	57,308.53	One of the £111,811.95 committed £58,869.95 will not be given in this FY as not been received but order has been placed.
9VFO37 2011 Voice & Uc	41,524.57	3,737.00	37,787.57	The programme is ongoing with multiple projects underway. 3. The funding is essential for the projects to continue and complete as scheduled.
9VFO89 2014 Server Infrastructure	28,743.17	-	28,743.17	ICT have been unable to spend all of the allocated money in this FY due to other projects and commitments 3. This money will be allocated to further Cyber Security measures to reduce risk to the organisation
9VFO98 2018 Ict Cyber Security Improvement	109,000.00	41,450.00	58,550.00	Cyber Security Investment. Capital is required in order to help us achieve elements of the Cyber security improvement plan by updating and upgrading out of support systems. The money was not spent this year due to a lack of resource to progress at the expected pace and a number of current projects needing extra time and taking priority. Out of Date systems MUST be upgraded or updated during 2019/2020 financial year. A failure to do so will leave us uncompliant for required security Standards (PSN and Cyber Essentials) and at risk of having unpatched security vulnerabilities which could cause system failure, loss of information in turn Data Breaches. Hardware to the value of £2,000 is required to support software purchased from capital this Financial year. Hardware will not be delivered in this financial year, therefore funds need to be available in 2019/2020 capital.
9VFO71 2011 Service Point & Shared Processes	5,892.47	-	5,892.47	Some work has been completed over time to improve and implement an IT Service Management Tool. However, the contract for our current tool expires in Oct 3 2019/20 so aim to replace it then 3. As Identified by the System Rationalisation project, we aim to replace 'Assyst' with 'ServicePoint'. Service Point will be provided by NHS at low or nil annual cost, however will require implementation costs to enable this
9VFO89 2016 Ict Infrastructure	109,000.00	75,139.44	34,860.56	2. ICT have been unable to spend all of the allocated money in this FY due to other projects and commitments 3. This money will be allocated to further Cyber Security measures and Infrastructure to reduce risk to the organisation
9VFO91 2016 Share Point	118,705.00	100,614.07	18,090.99	We have spent most of the allocated budget. The remaining budget is for Professional services to finish off sections of this project as projected. 3. To continue the deployment of the project and ensure the new software is deployed in its entirety
9VFO94 2017 Servers / Storage	6,811.18	4,211.45	2,599.75	Majority of work has been completed this FY but some will be required next FY
9VFO95 2017 Other Eg Firewalls Etc	1,720.94	-	1,720.94	Whilst in main Infrastructure scheme, the money will be spent accordingly on a number of projects including Key Infrastructure and Cyber Security Improvements
9VFO97 2017 Email	100,000.00	114,034.26	-14,034.26	Over spend in 2018/19 - Budget needs to be rolled back to offset
9VFO90 2016 Finance System	999,999.76	516,992.92	88,066.84	The Finance System went live on 1st April 2019

